Updated on 28/01/2025

Sign up

Odoo V18 User Training

3 days (21 hours)

Presentation

Odoo is a complete, easy-to-integrate open-source ERP (Enterprise Resource Planning) solution for all your company's activities:

- Finance
- Sales
- Websites
- Inventory and MRP
- Human resources
- Marketing

Managing your business with a single program will simplify management and boost productivity.

What's more, the tool is available at no license cost, and is highly customizable with an extensible architecture.

During our Odoo for business training, we'll show you how to integrate and use the tool in the various departments of your organization.

We'll teach you the latest version of the tool, Odoo v18.

Objectives

- Understanding the system
- Simplify task management in the workplace
- Estimating the cost of an Odoo project
- Deploying Odoo in my company

Target audience

Design office managers, IT managers, Digital Managers, Transformation Managers, Executives, Technicians, Engineers, Draughtsmen, Architects, Project , Architects' Assistants or any other person in charge or involved.

Prerequisites

No prerequisites.

Odoo V18 User training program

Odoo among other general-purpose ERPs

* Who is Odoo for?
    * References by sector
    * Odoo, an all-in-one solution
    * And integrated with other solutions
* Why choose Odoo? Odoo's specific features.
    * Positioning in relation to other generalist ERPs
    * Where it all began: OpenERP and the free software community
    * Functional coverage and third-party modules
    * Technologies used
    * Hosting
    * Ergonomics
    * Business model: partnerships
* Odoo overview (demo)

Understanding and using Odoo

* Navigating Odoo
    * Login
    * The dashboard
    * Screens and views
    * Filters/groupings/favorites
    * Data entry
    * Navigation between screens (breadcrumb trail)
* Creating your own Odoo database (practical exercise)
    * General configuration
    * Data creation: items, suppliers, customers.
* Use fundamental management modules (practical exercise)
    * Sales
    * Purchase
    * Inventory
    * Accounting
    * CRM
* And where appropriate, according to trainee requests: Production, Point of Sale, Website.

Deploying Odoo in my company

- Framing the project
  - Identify the return on investment
  - Evaluate the project budget and then the maintenance budget
  - Define a deployment strategy: Odoo puts an end to the "big bang" strategy! At last, an ERP that can be implemented gradually
- Odoo modules useful for deployment (but not only) :
  - Activities Module
  - Project Module
  - Documents module
  - Chat

Companies concerned

This course is aimed at both individuals and companies, large or small, wishing to train their teams in a new advanced computer technology, or to acquire specific business knowledge or modern methods.

Positioning on entry to training

Positioning at the start of training complies with Qualiopi quality criteria. As soon as registration is finalized, the learner receives a self-assessment questionnaire which enables us to assess his or her estimated level of proficiency in different types of technology, as well as his or her expectations and personal objectives for the training to come, within the limits imposed by the selected format. This questionnaire also enables us to anticipate any connection or security difficulties within the company (intra-company or virtual classroom) which could be problematic for the follow-up and smooth running of the training session.

Teaching methods

Practical course: 60% Practical, 40% Theory. Training material distributed in digital format to all participants.

Organization

The course alternates theoretical input from the trainer, supported by examples, brainstorming sessions and group work.

Validation

At the end of the session, a multiple-choice questionnaire verifies the correct acquisition of skills.

Sanction

A certificate will be issued to each trainee who completes the course.