

Updated on 29/11/2023

Sign up

Project Management Training

3 days (21 hours)

Presentation

Project management helps project managers to launch, frame and steer a project. A specific methodology is used, including planning, a communication plan and an analysis grid. The project is managed by means of scoping notes and specifications. Our Project Management training course will introduce you to the necessary steps, such as defining project content, components and players, risk management, deadline management, cost management, communication management, etc. Dynamic, operational and short, this training course has been designed for those wishing to acquire the fundamentals of project management. The training modules are designed to anchor best practices in the . At the end of our training course, you'll know how to implement the tools you need to manage your project successfully, and save time and money in the management of all your projects.

Objectives

- Implement best practices in project management
- Controlling management performance
- Control project costs and deadlines

Target audience

- Project managers
- Managers
- Team manager

Prerequisites

No

Teaching aids

- A course guide will be given to each trainee.
- Practical workshops will be organized to put theory into practice.

Our Project Management training program

Module 1: Introduction to project management

Module 2: Defining project content Module 3: Risk

management

Module 4: Contractualization

Module 5: Management of deadlines, costs and

profitability Module 6: Communication management

Module 7: Quality and knowledge management

Companies concerned

This training course is aimed at both individuals and companies, large or small, wishing to train their teams in a new advanced computer technology, or to acquire specific business knowledge or modern methods.

Positioning on entry to training

Positioning at the start of training complies with Qualiopi quality criteria. As soon as registration is finalized, the learner receives a self-assessment questionnaire which enables us to assess his or her estimated level of proficiency in different types of technology, as well as his or her expectations and personal objectives for the training to come, within the limits imposed by the selected format. This questionnaire also enables us to anticipate any connection or security difficulties within the company (intra-company or virtual classroom) which could be problematic for the follow-up and smooth running of the training session.

Teaching methods

Practical course: 60% Practical, 40% Theory. Training material distributed in digital format to all participants.

Organization

The course alternates theoretical inputs from the trainer supported by examples and

brainstorming sessions and group work.

Validation

At the end of the session, a multiple-choice questionnaire verifies the correct acquisition of skills.

Sanction

A certificate will be issued to each trainee who completes the course.